



## Skola Summer Junior Programme – Residence Rules

**Arrival:** You will be given a key fob upon your arrival to the residence which allows access to your flat, bedroom and main entrance of the Residence. You will also be given a tour of the residence and shown to your flat/room. Fire procedures will be explained and instructions given for emergencies.

**Valuables:** Activity Leaders have safe storage for your money, passport and other valuable items. Please give them your valuables when you arrive. You can ask for them back when you need them.

### Residence rules:

- The Printworks Residence is happy to have you and we hope you enjoy your stay with them.
- SKOLA Activity Leaders will be with students at all times, escorting students in/out of the residence.
- All meals will be served in the canteen on St Luke's Campus 7 days a week. Breakfast will be from 8am – 9am, lunch will be a packed lunch given to you at breakfast and evening meal from 5pm – 6pm.
- Wi-Fi is available – you will be given all the details of how to use the WIFI upon arrival.
- Please keep your bedroom and bathroom tidy and the toilet seat clean, always put toilet paper in the toilet and everything else in the bins provided, never put food down the toilet or in the sinks, use the sink to wash your hands thoroughly but please do not use it to wash your hair, feet, or anything else.
- Do not keep food in your bedroom, please use the kitchen to store foods. There is a fridge in the kitchen for student use.
- Smoking is not allowed in the Residence.
- **Going Out Alone:** In the evenings and at the weekends, when there is no timetabled activity, students aged 13-17 may go out, as long as they are with another student at all times. You MUST tell an Activity Leader where you are going and when you will be back. If the Activity Leader is concerned about anything, they may decide you can't go out. You must abide by their decision. You must be back in the residence by the curfew: 8 pm for 13-15 year olds, 9 pm for 16-17 year olds. Students aged 11-12 will NOT be allowed out without a responsible adult under any circumstances.

**REMEMBER - Make sure your phone always has battery and credit. - Make sure you have all of the contact details, addresses or maps that you need - Always put your safety first. - If you have any questions, please ask any member SKOLA Exeter staff.**

SKOLA English in Exeter  
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Exeter, Devon EX4 6AE  
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Caz Potten – School Manager: 0044 (0) 790 090 6823  
Andrew Darke – Principal: home telephone 0044 (0) 1626 889479  
School Telephone: 0044 (0) 1392 666419  
Emergency Telephone (24 hours): 0044 (0) 7828 145328